Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Portfolios are the key to successful presentations of your talents and abilities**. **A well planned portfolio may give you an edge on the competition for those coveted art scholarships, awards, and art program admissions. They a great way to help you achieve your goals in the visual arts!**

A portfolio is a place to keep your work, protect it from damage, and organize it for presentation purposes. Art students that want to pursue college or a career in the visual arts will need to have a portfolio of their best work ready for presentation. Even if you are not thinking of an art career at this time, we require that all of our students have a basic portfolio of their best works. We will also be working on digital records of work for a CD Portfolio. Animation and 3-D works will be submitted in digital format. Colleges, art schools and potential employers prefer that your work be presented in portfolio format. Some schools even have an annual evaluation of your college portfolio in order to be retained in the program of your choice. Students pursuing a business, communications, marketing, or teaching career, will find that knowing how to put together and maintain a good portfolio will help in those fields also. All Drawing and Painting students will be given an art portfolio to use while at ACHS.

**Portfolio requirements for Drawing and Painting**

\*All students must keep and maintain an updated portfolio. Most colleges require a minimum of 10 works of art for admissions, and often 15 or more original works, including sketchbooks as one work, for scholarship competitions and auditions.

\*All artwork must be in finished, final form. They do not need to be matted or framed.

\*Students should work on creating each type of required work first, so that there is a varied subject matter and media to present. Once a student has fulfilled the basic requirements they may do a series of one of the choices, pick from a list of alternate choices, or explore some other type of art with teacher permission to add to their portfolio.

A minimum of one each of the following types of works should be included in a portfolio

1. Figure Drawing/ Painting- from a live model
2. Portrait Drawing/Painting- from a live model
3. Landscape- from outdoors “en plein aire” or from YOUR photograph
4. Still life- from real objects, not a photo
5. Indoor landscape or perspective
6. Geometric or organic design

These works should be executed showing good use of the elements of art & principles of design.

**Each semester that you are enrolled in an art class, you should add to your portfolio.**

Most colleges and universities would like to see 10-15 examples of your best work. Once you have the basic requirements met for your portfolio, you may substitute a better work for another or add to your other work to make a series of similar subjects or media. You may also add works other than those that are listed.

Examples are:

Surrealism, Abstract, Cartoon/Anime, Fantasy, Collage, Graphics, Printmaking and others

**You may use all kinds of media but you should include:**

1. at least one monotone/ monochromatic ( black, grays and white).
2. and at least one color drawing or painting that shows your skill level of color theory.

Media that will be available for your use are:

**Drawing**- pencil, colored pencil, oil pastel, soft and hard pastels, charcoal, black and colored ink and ink pens, calligraphy pens, markers, print-making tools and equipment, crayons and various erasers and drawing tools, various papers and drawing surfaces and grounds.

**Painting**- brushes and painting tools, mixing trays and jars, tempera paints, watercolor paints, watercolor pencils, inks, acrylic paints, various varnish, paint additives and effects glazes, water-soluble oil paints, various paper, canvas, and Masonite painting grounds.

You may also purchase materials for your own use at area art supplies retailers or online.

You will need a slide with an artist’s statement.Make a statement that gives the viewer your philosophy, reason, ideas, or guiding force leading you to create your artwork.

Jot down ideas for an artist’s statement here:

**To Make Digital Portfolios:**

1. Photograph your finished artwork- use auto setting and disable the flash. The flash button is on the top of the flywheel on the back of the camera. Use another lighting source or floodlight to light your artwork properly. Do not use a flash. This may cause hotspots or unwanted highlights in the photo of your artwork. Use the tripod to mount the camera so you don’t have any movement while taking the photo, otherwise you will get a blurry photo. Using a tripod to minimize motion will give a clearer record of your artwork.

Position your work in landscape format on the penciled in line on the black background board. Make sure the camera is straight before taking the photo.

**2.** Find your photos in Shared Folders> Template> Fine Arts> Drawing -8 or Painting- 5

a. Click on your photo and save by right clicking with your mouse and selecting “copy”

b. Paste your photo in your pictures folder or a folder you set up for your portfolio in your documents.

C. re-name your photo with the title, if you wish.

**3.** Finish your photos in AdobePhotoshop.

a. log on to your computer

b. go to Programs and scroll down to Adobe Master Collection CS6, then choose Photoshop CS6

c. When Photoshop comes up, go to File and open, then choose and open your photo.

d. Immediately save the photo as a version giving it a new name, like portrait copy A, before changing it. This way you will always have the original to go back to if you mess up a copy.

**4.** Make adjustments to your art photos.

a. You may crop, change size and adjust the brightness of the photograph of your art work. To do this you should go to the menu and choose adjustments and scroll down to crop, size or brightness.

**5.** To add text go to the text tool in the toolbox and select the type style at the top of the menu bar that you’d like.

**6.** Use the Powerpoint or similar program to format and construct your digital portfolio. You should have the following besides photos of your artwork included in your presentation:

a. A title slide with your name and current year or semester.

b. An artist’s statement, included on another slide.

c. 5-25 slides of your original artwork. Include title, date/semester finished, medium used, size or dimensions of your art,etc.